COLLEGE OF ENGINEERING BHUBANESWAR

Plot No 1(A), Chandaka Nucleus Industrial Complex, Patia, Bhubaneswar-751024

Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 1-03-2022 at 10.30 AM in the Boardroom to discuss the issues as per agenda under the chairmanship of Principal, COEB. The following members were present.

Sl no	Category	Name			
1	Chairperson	Prof.(Dr) Subrat Kumar Mohanty			
2	Management Representative	Mr. Koustuv Mallick (Trustee)			
3	Faculty	1	Dr.J Hussain	Auto	Prof
		2	Dr. Thirumalai Raja	Civil	Asso Prof
		3	Dr. R. Sivakumar	ETC	Prof
		4	Dr. N.K Vadivel	Mech	Asso Prof
		5	Dr. TC Manjunath	EE	Prof
		6	Dr. C.Sunil	CSE	Asso Prof
		7	Dr. Debasmita Samal	BS&H	Asso Prof
		8	Dr.Sadasiv Dash	MBA	Prof
4	Administrative Representative	1	Nalini Bihari Mohapatra	Administrative Director	
5	Student	1	Mr. Chandan Malik	EE 3rd Year	
		2	Ms. Pravasini Mishra	Mech 3rd Year	
6	Alumni	Er. Sudhir Ranjan Swain, Associate Consultant, TCS			
7	Industry	Mr. J KMohanty, MD, Milachal Leasing Financials			
8	Parent	Rabindra Nath Behera			

9	Coordinator, IOAC	Dr. Sujit Kumar Khuntia

Agenda of the meeting:

1   Approval of minutes of meeting held on 30th November 2021
2   Planning of Social Activities
3   Training and placement
4   Enhance research participation of undergraduate students across the disciplines by introducing institutional funding for undergraduate research in line with STSP and TTIC
5   Teaching and learning activities enhanced with combination of ICT tools and various pedagogies during pandemic
6   Planning to organize METE project expo
7   Conduction of orientation day
8   Planning to organize Alumni meet

The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.

1. The minutes of meeting of last IQAC meeting dated: 30-11-2021 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl no	Discussion topic in IQAC meeting	Action Taken Report
1	Approval of minutes of meeting held on 7th June 2021	The minutes of the previous meeting was approved by the committee members.
2	Planning of Social Activities	Sports Coordinator presented the plan of activities to be organized for the criteria bear like Blood donation and Awareness program etc ..
3	Training and placement	Placement coordinator proposed to conduct training classes for B.Tech Ill year students. It is resolved to conduct placement pre- assessment tests for final year students.
4	Enhance research participation of undergraduate students across the disciplines by introducing institutional funding for undergraduate research in line with	Chairperson proposed a policy to encourage students to participate and entrepreneur development activities in line with STSP and TUC

	STSP and TTIC	
<u>5</u>	Teaching and learning activities enhanced with combination of ICT tools and various pedagogies during pandemic	Chairperson suggested that teaching and learning must be enhanced with combination of ICT tools and various pedagogies.
<u>6</u>	Planning to organize METE project expo	IQAC coordinator proposed to conduct project expo in the month of December- 2021.
<u>7</u>	Conduction of orientation day	Chairperson suggested Dean of Academics to conduct orientation Programs for B.Tech students.
<u>8</u>	Planning to organize Alumni meet	Chairperson discussed with the members on feasibility of conducting alumni meet in the month of December.

3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.

Coordinator(IQAC)   **Principal**
COEB   **COEB**